

FP Postage Funding Options

Here are the methods to fund postage. Laid out are the pros and cons of each, along with what will be needed to set it up. If option 1A or 1B is available to you, we HIGHLY recommend you to use it, because it is the most convenient method and you never have to worry about running out of funds. Keep in mind the machine can be set to warn you when postage is running low, to remind you to prepare a check, if you decide to fund with Option 2.

1) A) **ACH/Direct Debit:** Pull funds directly from a bank account.

Pro: Money is instantly available 24/7 and this service is free.

Con: Some customers don't like funds being drawn directly from their account.

Needed: A voided copy of the check from the account you wish to draw funds, and create a MyOneFP.com account.

1) B) **Debit-on-Demand:** Just like ACH, except you have to go online, sign into your account, authorize the funds, then you may load the money onto your machine a few minutes later.

Pro: Money is instantly available 24/7, more secure than standard ACH, and this service is free.

Con: Draws from bank account, and it takes a few minutes to authorize the postage.

Needed: A voided copy of the check from the account you wish to draw funds, create a MyOneFP.com account, a desired password, containing at least 8 characters, one of which must be a capital, one must be a symbol, and one must be a number (i.e. FPpostage-1).

BOTH OF THESE OPTIONS NEED TO HAVE THE ACH DOCUMENT FILLED OUT IN HIGHLIGHTED AREAS AND SENT TO BP@360BusinessSolution.net and Postage@FP-USA.com

2) **Pre-pay with a Check:** Send in a check, and once the payment clears, you may download that amount onto the machine.

Pro: Secure, and this service is free.

Con: It can *take 10-12 business days* for a check to arrive at FP, be processed, then available to download -requires planning ahead.

Needed: A check available at least *12 days previous* to when the funds will be needed. Please keep a photocopy of this check on file, or at the very least, record the check number and how much the check was written for, in case there are any issues.

3) **E-check:** Go on the FP website, fill out an e-check.

Pro: Secure and faster than sending a physical check.

Con: Funds can take 24-36 hours to become available once approved, takes a few minutes to fill out e-check, and there is a service fee of \$7.00

Needed: Your bank account info and a MyOneFP.com account

4) **Credit card:** Purchase postage online with your credit card.

Pro: Funds are available to download within 30 minutes of purchase.

Con: There is a sliding-scale service fee depending on how much money you would like to download (starting at \$0.80 to approve \$10 worth of postage, up to \$33.80 to approve \$1,090.00 worth of postage), and it takes a few minutes to fill out forms online for purchase.

Needed: Your credit card and a MyOneFP.com account